

CHINESE SCHOLARS ASSOCIATION
Of Santa Barbara City College
Created by CSA Executive Committee

Article I

The name of the organization: “Chinese Scholars Association of Santa Barbara City College”. Here in after referred to as the CSA.

Article II

The objectives of the CSA:

- (a) Represent Chinese students and scholars to express their wishes and to help them to realize their entitled rights and legal interests;
- (b) Help newly arrived students and scholars settle in and adapt to the new cultural environment;
- (c) Co-ordinate and organize entertaining activities such as movie party, various traditional performance, and other scientific and cultural events;
- (d) Promote friendship among students and scholars from China, America, and other countries and establish friendship with other Chinese and American organization. For example, to provide information for students interested in learning more about Chinese Culture, traditions and languages, to promote and strengthen culture exchanges with other groups, and to provide opportunities for academic assistance.

Article III

Membership in the CSA shall consist of the following individual:

All Chinese students (full time or part time registered at SBCC)

Article IV

Duty of the Executives:

- 1) President: Acts as official liaison officer for the CSA with SBCC Student Senate, PTK, and other local community and function groups. The President shall, in conjunction with the Executive, be responsible for the development and implementation of the CSA functions and revision as necessary of policies for the effective performance of the duties of Executive members, individually and collectively. The President shall call on the Executive meetings. The President shall, when the CSA is short of a member of Executive (members of Executive), be responsible to fill that position(s) temporarily before a replacement is accomplished.
- 2) VP Program: Shall ensure the allocation of the CSA resources is reasonable and together with the President; make long range strategic plans for the CSA. In the CSA activities the VP Program shall oversee the running of equipment and service. In the absence of the President, the VP Program shall be responsible as the acting President.
- 3) VP External: Will work as official liaison officer for the CSA with the external organizations and to create new inter-group bonds. VP External is responsible for the CSA fundraising and may call for help from the President and the VP Finance.

4) VP Communication: Shall be responsible for maintaining a well-operating CSA website and CSA email listserv. VP Communication shall produce the CSA member cards with the help of the VP Internal if necessary.

5) VP Finance: Shall supervise all financial transactions of the CSA.

6) VP Internal: Be responsible for membership management, volunteer recruiting, the CSA activities promotion publication, and office administration.

7) VP Historian: Be responsible to record most of the activities held by CSA by taking pictures and editing it.

8) Any other positions nominated by the president and agreed unanimously by the executive members. (Such as Secretary, President assistant, and VP assistant)

The members of the executive are the sole representatives of the CSA and, as such, have sole license to use the name and logo of the CSA.

Article V

Regular Meeting will be held at least twice a month. All staff must be present on every specified meeting. Those staff members who cannot attend must notify the president 72 hours in advance. No staff member can miss more than 4 staff meetings per semester. No staff can miss more than 2 general meetings. Punishment or expulsion from office will be decided by the staff officers for staff who do not meet these regulations.

Each staff member must make available at least 1 hr. of shift time at booths for events. Of each event, an additional booth shift can excuse one absence from staff/general meeting. Maximum excuse available per semester is two.

Article VI

Membership dues shall be \$5 per semester or \$ 10 per year. This organization accepts full financial responsibility for all activities, which bear it name as official sponsor, and will adhere to all SBCC regulations pertaining thereto. All publicity for an event must bear the full and complete name of the sponsoring organization.

Article VII

Amendment changes to a constitution normally require a 2/3 vote of the staff. Any amendment, deletion, or other additional event needs to be filed within one week of adoption.