



Business • Design • Technology • Career

Spring 2022

1/10-5/7

Business

Classes will be Face-to-Face, Hyflex, Hybrid or Zoom as noted below. Classes and location are subject to change.

CRN	Dept.	Course	Title	Location	Start	End	Day	Times	Instructor
64963	DSPS	NC001	Vocational Planning	ECC	1/10	5/7	M/W	10:00 AM-1:15 PM	Jacob Boone
67539	DSPS	NC002	Self-Advocacy Skills	ECC	1/11	5/5	T/R	10:00 AM-1:15 PM	Jacob Boone
66898	PROW	NC021	Coaching Skills	Zoom	1/19	1/19	W	8:30 AM-4:30 PM	Trevor Kasmar
68175	PROW	NC013	Emotional Intelligence in the Workplace	UCSB	1/20	1/20	R	8:30 AM-4:30 PM	Linda Croyle
66797	ACTV	NC001	Setting up QuickBooks for small Business	Zoom	1/22	2/12	S	9:00 AM-1:00 PM	Carolyn Terry
66901	PROW	NC032	Difficult Conversations	Zoom	1/26	1/26	W	8:30 AM-4:30 PM	Linda Croyle
66851	COMW	NC001	Building an Equity Mindset	ONLINE	1/31	3/19		Fully Online	Carrie Hutchinson
66904	PROW	NC036	Negotiating and Collaborating	Zoom	2/1	2/1	T	8:30 AM-4:30 PM	Eric Zackrison
66896	PROW	NC015	Building high Perform. Teams	Zoom	2/2	2/2	W	8:30 AM-4:30 PM	Mariaelena Welch
66888	PROW	NC002	Business Writing	Zoom	2/8	2/8	T	8:30 AM-4:30 PM	Eric Zackrison
66907	PROW	NC050	Best Practice in Customer Serv	Wake 28	2/9	2/9	W	8:30 AM-4:30 PM	Jennifer Brown
67556	MKTW	NC001	Marketing Fundamentals	Wake 28	2/11	2/11	F	8:30 AM-4:30 PM	Anna Kwong
67010	PROW	NC070	Humanizing Technology I	ONLINE	2/14	2/27		Fully Online	Matthew Mooney
66890	PROW	NC004	Workplace Comm. Strategies	Zoom	2/15	2/15	T	8:30 AM-4:30 PM	Linda Croyle
66886	PROW	NC019	Difficult Relationships	Zoom	2/16	2/16	W	8:30 AM-4:30 PM	Mariaelena Welch
66800	ACTV	NC101	Intro to Accounting Basics 1	Zoom	2/16	3/16	W	5:00 PM-8:00 PM	Pending Staff
66994	PROW	NC083	Managing Workplace Stress	Zoom	2/23	2/23	W	8:30 AM-4:30 PM	Linda Croyle
66947	PROW	NC067	Pres. & Propos. for the Workplace	Zoom	2/24	2/24	R	8:30 AM-4:30 PM	Eric Zackrison
67557	PROW	NC002	Business Branding	Wake 28	2/25	2/25	F	8:30 AM-4:30 PM	Anna Kwong
66798	ACTV	NC002	Monthly Procedures using QB	Zoom	2/26	3/19	S	9:00 AM-1:00 PM	Carolyn Terry
67011	PROW	NC071	Humanizing Technology II	ONLINE	2/28	3/13		Fully Online	Matthew Mooney
67057	PROW	NC013	Emotional Intelligence in the Workplace	Wake 28	3/1	3/1	T	8:30 AM-4:30 PM	Patricia Backelin
66950	PROW	NC086	Multigenerational Workforce	Zoom	3/2	3/2	W	8:30 AM-4:30 PM	Linda Croyle
67051	PROW	NC033	Managing & Developing People	Zoom	3/3	3/10	R	8:30 AM-4:30 PM	Eric Zackrison
68176	PROW	NC006	Leadership Skills	UCSB/Zoom	3/8	3/8	T	8:30 AM-4:30 PM	Trevor Kasmar
67093	PROW	NC039	Innovation and Creativity	Zoom	3/8	3/8	T	8:30 AM-4:30 PM	Eric Zackrison
66893	PROW	NC010	Project Mgmt. for Non Managers	Zoom	3/9	3/9	W	8:30 AM-4:30 PM	Mariaelena Welch
66891	PROW	NC005	Critical Thinking	Zoom	3/15	3/15	T	8:30 AM-4:30 PM	Eric Zackrison
67053	PROW	NC017	Change is the new Constant	Zoom	3/16	3/16	W	8:30 AM-4:30 PM	Linda Croyle
66906	PROW	NC044	Assertive Communication	Zoom	3/17	3/17	R	8:30 AM-4:30 PM	Eric Zackrison
66852	COMW	NC002	Applying an Equity Mindset	ONLINE	3/28	5/7		Fully Online	Carrie Hutchinson
66895	PROW	NC014	Motivating Yourself and Others	Zoom	3/29	3/29	T	8:30 AM-4:30 PM	Trevor Kasmar
66908	PROW	NC051	Secrets of a Great Employee	Wake 28	3/30	3/30	W	8:30 AM-4:30 PM	Jennifer Brown
66801	ACTV	NC102	Intro to Accounting Basics 2	Online	3/30	4/20	W	5:00 PM-8:00 PM	Pending Staff
67056	PROW	NC028	Championing Diversity	Zoom	3/31	3/31	R	8:30 AM-4:30 PM	Linda Croyle
66799	ACTV	NC003	Year End Procedures	Wake 05	4/2	4/23	S	9:00 AM-1:00 PM	Carolyn Terry
68178	PROW	NC021	Coaching Skills	UCSB/Zoom	4/5	4/5	T	8:30 AM-4:30 PM	Trevor Kasmar
66903	PROW	NC035	Workplace Politics	Wake 28	4/6	4/6	W	8:30 AM-4:30 PM	Linda Croyle
66899	PROW	NC025	Resolving. Differ. in the Workplace	Wake 28	4/7	4/7	R	8:30 AM-4:30 PM	Eric Zackrison
66894	PROW	NC012	Supervisory Skills	Wake 28	4/12	4/12	T	8:30 AM-4:30 PM	Eric Zackrison
66995	PROW	NC084	Trust and Conflict Resolution	Wake 28	4/13	4/13	W	8:30 AM-4:30 PM	Linda Croyle
67446	PROW	NC068	Professional Etiquette	Wake 28	4/14	4/14	R	8:30 AM-4:30 PM	Linda Croyle
66877	PDW	NC001	Personalized Career Planning	Wake 28/4	4/16	4/23	S	9:00 AM-1:00 PM	Valerie Eurman
67555	PROW	NC038	Increasing Productivity	Wake 28	4/19	4/19	T	8:30 AM-4:30 PM	Jennifer Brown
66951	PROW	NC088	Giving and Receiving Feedback	Wake 28	4/20	4/20	W	8:30 AM-4:30 PM	Linda Croyle
67433	PROW	NC064	Accountability	Wake 28	4/21	4/21	R	8:30 AM-4:30 PM	Eric Zackrison
66865	LIBW	NC001	Online Research Skills	Wake 05	4/22	4/22	F	8:30 AM-4:30 PM	Michelle Bone
66892	PROW	NC006	Leadership Skills	Wake 28	4/26	4/26	T	8:30 AM-4:30 PM	Trevor Kasmar
68180	PROW	NC033	Managing & Developing People	UCSB	4/26	4/28	T/R	8:30 AM-4:30 PM	Linda Croyle
66889	PROW	NC003	Time Management	Wake 28	4/28	4/28	R	8:30 AM-4:30 PM	Eric Zackrison
66866	LIBW	NC002	Research with Infographics	Wake 05	4/29	4/29	F	8:30 AM-4:30 PM	Michelle Bone
66878	PDW	NC002	Strategic Job Search	Wake 04	4/30	5/7	S	9:00 AM-1:00 PM	Janna Mori
66996	PROW	NC085	Resilience in the Workplace	Wake 28	5/3	5/3	T	8:30 AM-4:30 PM	Linda Croyle
67037	PROW	NC011	Process Improvement	Wake 28	5/4	5/4	W	8:30 AM-4:30 PM	Jennifer Brown

Design

CRN	Dept.	Course	Title	Location	Start	End	Day	Time	Instructor
66867	MATW	NC003	Photoshop	Wake 03	1/14	3/18	F	9:00 AM-11:30 AM	Diana Musacchio
67678	GDPW	NC010	Intro to Adobe Illustrator	Zoom	1/25	3/15	T	9:00 AM-10:45 AM	Pending Staff
66883	PHOW	NC003	Lightroom Classic 1	Zoom	1/25	2/8	T/R	6:00 PM-9:05 PM	Bruce Burkhardt
66879	PHOW	NC001	Digital Cameras, Digital Photo	Wake 03	1/26	2/16	W	9:00 AM-11:20 AM	Charles Place
66884	PHOW	NC004	Lightroom Classic 2	Zoom	2/10	2/24	T/R	6:00 PM-9:05 PM	Bruce Burkhardt
67332	GDPW	NC001	Digital Design Techniques	Wake 03	2/25	4/29	F	1:30 PM-4:00 PM	Diana Musacchio
67553	DRFW	NC001	Introduction to 3D Printing	Main Campus OE	2/26	3/19	S	9:00 AM-1:00 PM	Armando Arias del Cid
66885	PHOW	NC005	Lightroom Classic 3	Zoom	3/1	3/15	T/R	6:00 PM-9:05 PM	Bruce Burkhardt
67550	GDPW	NC041	Producing a Digital Newsletter	Wake 03	3/29	4/5	T	9:00 AM-12:50 PM	Pending Staff
66881	PHOW	NC002	Photoshop for Digital Photos	Wake 03	3/29	4/28	T/R	6:50 PM-7:45 PM	Bruce Burkhardt
66881	PHOW	NC002	Photoshop for Digital Photos	Zoom	3/29	4/28	T/R	5:30 PM-6:45 PM	Bruce Burkhardt
67552	GDPW	NC052	Preparing Digital Images	Wake 03	3/30	4/13	W	9:00 AM-11:30 AM	Charles Place
66864	GDPW	NC010	Intro to Adobe Illustrator	Wake 03	4/1	5/6	F	9:00 AM-12:45 PM	Diana Musacchio
67554	DRFW	NC002	Product Design Workshop	Main Campus OE	4/2	4/23	S	9:00 AM-1:00 PM	Armando Arias del Cid
66945	GDPW	NC005	Photoshop Overview	Zoom	4/2	4/16	S	9:00 AM-12:15 PM	Bruce Burkhardt
67551	GDPW	NC042	Producing a Digital Magazine	Wake 03	4/12	4/19	T	9:00 AM-12:50 PM	Pending Staff



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Spring 2022

Technology

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CRN	Dept.	Course	Title	Location/Format		Date	Day	Times	Instructor
66413	CISV	NC003	Install and Conf. Win Server	ONLINE		1/10	3/5		Jose Cardenas
66838	CMPW	NC63A	MS Excel 1	Zoom		1/11	1/20	T/R	Vince Wong
67532	CMPW	NC73A	MS Publisher 1	Wake 04		1/14	2/4	F	Pending Staff
66952	CMPW	NC58A	MS Outlook 1	Wake 04		1/26	2/16	W	Eric Jackson
67530	CMPW	NC031	Intro to MAC OX X Level 1	Wake 03		1/26	3/2	W	Diana Musacchio
67534	CMPW	NC037	Living the iLife	Wake 03		1/26	3/16	W	Diana Musacchio
66831	CMPW	NC55A	MS PowerPoint 1	Wake 04		1/29	2/12	S	Eric Jackson
66840	CMPW	NC63B	MS Excel 2	Zoom		2/1	2/10	T/R	Vince Wong
66825	CMPW	NC51A	MS Word 1	Wake 04		2/1	2/8	T/R	Pending Staff
67529	CMPW	NC012	Maximize Perform/Google Drive	Wake 04		2/8	3/15	T	Norma Eggli
66847	CMPW	NC83A	MS Access 1	Wake 04		2/10	3/3	R	Norma Eggli
66808	CMPW	NC014	Facebook for Business	Zoom		2/11	2/11	F	Billi Starr
66827	CMPW	NC51B	MS Word 2	Wake 04		2/15	2/24	T/R	Pending Staff
66842	CMPW	NC63C	MS Excel 3	Zoom		2/22	3/3	T/R	Vince Wong
66834	CMPW	NC58B	MS Outlook 2	Wake 04		2/23	3/16	W	Eric Jackson
67558	CMPW	NC042	Photos for the Internet/Email	Wake 03		2/23	3/16	W	Chuck Place
66810	CMPW	NC016	Pinterest/Instagram Business	Zoom		2/25	2/25	F	Billi Starr
66832	CMPW	NC55B	MS PowerPoint 2	Wake 04		2/26	3/12	S	Eric Jackson
66845	CMPW	NC080	Setting Up A Blog	Wake 03		2/26	3/5	S	Chuck Place
68030	CISV	NC100	Comp Info Tech Fndmtls: Part 1	ONLINE		2/28	3/20	-	Esther Frankel
66829	CMPW	NC51C	MS Word 3	Wake 04		3/1	3/10	T/R	Pending Staff
66814	CMPW	NC024	Introduction to Windows	Wake 04		3/7	4/4	M	Norma Eggli
66414	CISV	NC004	Administering Windows Server	ONLINE		3/7	5/7	-	Jose Cardenas
66826	CMPW	NC51A	MS Word 1	Zoom		3/8	3/17	T/R	Vince Wong
67531	CMPW	NC032	Intro to Mac OS X Level 2	Wake 03		3/9	4/20	W	Diana Musacchio
67526	CMPW	NC83B	MS Access 2: Tables/Queries	Wake 04		3/10	4/7	R	Norma Eggli
66812	CMPW	NC018	YouTube for Business	Zoom		3/11	3/11	F	Billi Starr
67514	CMPW	NC55C	MS PowerPoint 3	Wake 04		3/19	4/9	S	Eric Jackson
68031	CISV	NC101	Comp Info Tech Fndmtls: Part 2	ONLINE		3/28	4/17	-	Esther Frankel
66807	CMPW	NC013	Options Back Up/Protect Data	Wake 04		3/29	4/12	T	Norma Eggli
66828	CMPW	NC51B	MS Word 2	Zoom		3/29	4/7	T/R	Vince Wong
66836	CMPW	NC63A	MS Excel 1	Wake 04		3/29	4/7	T/R	Pending Staff
66822	CMPW	NC040	Searching the Web	Wake 04		3/30	4/27	W	Norma Eggli
66835	CMPW	NC58C	MS Outlook 3	Wake 04		3/30	4/20	W	Eric Jackson
66809	CMPW	NC015	Twitter for Business	Zoom		4/8	4/8	F	Billi Starr
67533	CNEW	NC103	Keeping a PC Clean/Organized	Wake 04		4/11	5/2	M	Norma Eggli
66839	CMPW	NC63B	MS Excel 2	Wake 04		4/12	4/21	T/R	Pending Staff
67527	CMPW	NC83C	MS Access 3: Forms/Reports	Wake 04		4/14	5/5	R	Norma Eggli
67528	CMPW	NC011	Best Business Apps	Wake 04		4/19	5/3	T	Norma Eggli
66830	CMPW	NC51C	MS Word 3	Zoom		4/19	4/28	R	Vince Wong
66811	CMPW	NC017	LinkedIn for Business	Zoom		4/22	4/22	F	Billi Starr
66841	CMPW	NC63C	MS Excel 3	Wake 04		4/26	5/5	T/R	Pending Staff
67559	CMPW	NC081	Create Compelling Content	Wake 28/Wake 04		4/27	5/4	W	Linda Croyle

Career

CRN	Dept.	Course	Title		Start	Day	Times	Instructor	
66060	EHV	NC104	Advanced Green Gardener	Zoom	1/10	5/7	T/R	6:00 PM-7:25 PM	Oscar Carmona
66858	EHV	NC001	Green Gardener: Module 1	Zoom	1/10	3/7	M	4:30 PM-7:25 PM	Oscar Carmona
66060	EHV	NC104	Advanced Green Gardener	Zoom	1/11	5/5	T/R	5:00 PM-5:55 PM	Oscar Carmona
66802	AHV	NC006	Medical Assistant IB	Wake 14	1/11	2/17	T/R	5:45 PM-9:15 PM	Bette Lee
66859	EHV	NC001	Green Gardener: Module 1	Zoom	1/12	2/23	W	4:30 PM-7:25 PM	Oscar Carmona
66805	AHV	NC020	Personal Care I:Basic Care	Wake 14	2/7	4/6	M/W	5:30 PM-8:00 PM	Marybeth Noggle
66956	CTV	NC011	Intermed Construction Framing	Hyflex	2/8	3/1	T	5:00 PM-8:00 PM	James Cunningham
66856	CTV	NC021	Deconstruction and ReUse	Wake 24	2/9	3/16	W	6:00 PM-8:15 PM	Carol Ashley
67272	AHV	NC009	Integrate the Work Environment	Wake 14	2/24	4/14	R	6:00 PM-9:10 PM	Bette Lee
67542	EHV	NC207	Small Scale Food Production 1	Zoom	2/25	3/18	F	4:00 PM-7:00 PM	Oscar Carmona
66861	EHV	NC002	Green Gardener: Module 2	Zoom	3/2	4/20	W	4:30 PM-7:25 PM	Oscar Carmona
66957	CTV	NC012	Intermediate Finish Carpentry	Hyflex	3/8	4/5	T	5:00 PM-8:00 PM	James Cunningham
66860	EHV	NC002	Green Gardener: Module 2	Zoom	3/14	5/2	M	4:30 PM-7:25 PM	Oscar Carmona
66855	CTV	NC022	Repurposing and Refurbishing	Wake 24	3/30	5/4	W	6:00 PM-8:15 PM	Carol Ashley
67543	EHV	NC208	Small Scale Food Production 2	Zoom	4/1	4/22	F	4:00 PM-7:00 PM	Oscar Carmona
66955	EMTV	NC111	EMT-Basic: Recertification	A211	4/2	4/3	Sat/Sun	8:00 AM-8:00 PM	Ian Sharp
66806	AHV	NC021	Personal Care Attendant II	Wake 14	4/11	5/4	M/W	5:30 PM-7:55 PM	Marybeth Noggle
66853	CTV	NC013	Intermediate Electrical	Hyflex	4/12	5/3	T	5:00 PM-8:00 PM	James Cunningham

Bilingual Computer Classes

CRN	Dept.	Course	Title		Start	Day	Times	Instructor	
66911	CMP	NC007	Microsoft Excel (Bilingual)	Zoom	1/10	3/5	M, T, W, R	10:00 AM-11:20 AM	J Cesar Lara Perez
67668	CMP	NC004	Internet and Email/Bilingual	Zoom	1/10	3/5	M, T, W, R	11:30 AM-12:50 PM	Norma Graffius
67669	CMP	NC010	Comp/Skills (Bilingual)	Zoom	1/10	3/5	M, T, W, R	1:00 PM-2:30 PM	Maria Solis Soto
66921	CMP	NC006	MS PowerPoint (Bilingual)	Zoom	1/10	3/5	M, T, W, R	2:20 PM-3:45 PM	Araceli Aparisio
66910	CMP	NC008	Microsoft Pub Fund (Bilingual)	Zoom	1/10	3/5	M, T, W, R	5:00 PM-6:15 PM	Raul Uribe
66919	CMP	NC005	Microsoft Word Fund/Bilingual	Zoom	1/10	3/5	M, T, W, R	5:30 PM-6:50 PM	Norma Bahena
67670	MAT	NC004	Fund. of Photoshop (Bilingual)	Wake 6	3/7	5/7	M, T, W, R	10:00 AM-11:25 AM	Julio Lara Perez
67697	CMP	NC010	Comp/Skills (Bilingual)	Schott 17	3/7	5/7	M, T, W, R	11:30 AM-12:45 PM	Norma Graffius
66913	CMP	NC002	Intro to Computers (Bilingual)	Wake 6	3/7	5/7	M, T, W, R	1:00 PM-2:15 PM	Maria Solis Soto
66912	CMP	NC007	Microsoft Excel (Bilingual)	Schott 17	3/7	5/7	M, T, W, R	2:20 PM-3:35 PM	Araceli Aparisio
67694	CMP	NC004	Internet and Email/Bilingual	Schott 17	3/7	5/7	M, T, W, R	5:00 PM-6:15 PM	Norma Bahena
66922	CMP	NC006	MS PowerPoint (Bilingual)	Wake 6	3/7	5/7	M, T, W, R	5:00 PM-6:15 PM	Raul Uribe