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Advance Your Career. Enhance Your Life.

Special Board Meeting

September 15, 2017

Presenter: Melissa V. Moreno, J.D., Interim Vice President

Agenda

Introduction

- Team
- Overview of Noncredit Education

Update on School of Extended Learning

- Concept
- Programs
- Strategic Planning
- Enrollment Overview
- Goals

Questions



School of Extended Learning Team



Dr. Melissa V. Moreno Interim Vice President

Program Managers

- Jeanette Chian
- Andy Harper
- Ken Harris
- Claudia Johnson
- Jose Martinez
- Corlei Prieto



Overview: Types of Courses and Programs

Credit

- Apportionment
- Units
- Tuition fee per unit
- Degree applicable
- Some developmental/basic skills
- Not repeatable
- Chancellor's Office approval

Noncredit

- Apportionment (two levels)
 CDCP, non-CDCP
- No units
- No tuition fees
- Limited to 10 categories
- Repeatable
- Chancellor's Office approval



Overview Types of Courses and Programs (cont'd)

Not for Credit (fee-based)

- No apportionment
- Must be self-supporting, no general fund support
- Per course fee for instruction
- Community service education
- Local approval only

Contract Education

- No apportionment
- Customized
- Just in Time
- Paid for by business/organization
- Restricted enrollment
- Credit, noncredit, not-for-credit



Overview: Allowable Noncredit Curriculum Areas

- English as a Second Language (ESL)
- Immigrant Education (including Citizenship)
- Elementary and Secondary Basic Skills (including Supervised Tutoring)
- Health and Safety
- People with Substantial Disabilities
- Parenting
- Home Economics
- Courses for Older Adults
- Short Term Vocational (including apprenticeship)
- Workforce Preparation



Overview: Noncredit Curriculum

Benefit to Students

- Tuition-Free
- Repeatable
- Open entry/open exit options
- Accessible to all students
- Elementary level skills to precollegiate
- Bridge to credit and career
- Life enhancement





Before School of Extended Learning

Fee-Based

- ~1000 sections annually
- Arts, Crafts, Performance
- Body, Mind, Spirit
- Events, Language, Photography
- Home and Family
- Nature, Science, Recreation
- Many eligible as Older Adult, Home Economics, Health and Safety in noncredit

Noncredit Education

- ~900 sections annually
- English as a Second Language (ESL)
- Adult High School/GED
- Short-term Vocational
- Workforce Preparation (CSI)
- Parenting



After School of Extended Learning

Fee-Based

- ~ 250 sections annually
- Cooking & Culture
- Fitness & Recreation
- Languages
- Spirituality

Noncredit Education

- ~ 1500+ sections annually
- English as a Second Language (ESL)
- Adult High School/GED
- Short-term Vocational
- Workforce Preparation (CSI)
- Parenting
- Older Adults
- Home Economics
- Health & Safety
- AWD



Extended Learning Concept

Serves a diverse community population

 Combines all of the populations we currently serve and invites more

Integrates a mix of existing programs

- Tuition-free (noncredit)
- Fee-Based (CLL)
- Contract Education
- Off campus programs (ESL, Dual Enrollment, Cosmetology)

Implements a growth initiative focused on maximizing tuition-free courses, bridging to credit or career, and enhancing life skills



Extended Learning Programs

Focus on Bridges to Credit

- Basic Skills and Adult High School/GED
- English as a Second Language (ESL)
- Vocational Programs
 - Industrial Technology (Construction, Welding, Other)
 - Environmental Horticulture
 - Allied Health & Culinary Arts
 - Business, Entrepreneurship, Nonprofits & Law
- *Transitions* for Ex-offenders



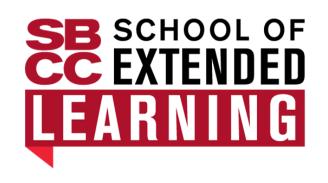
Extended Learning Programs (cont'd)

Focus on Bridges to Career

- Focused on Career Skills that promote job attainment & advancement
- Workforce Preparation for adults with disabilities
- Bi-Lingual business program development

Focus on Life Enhancement

- Reduce Fee-Based Courses and limit to four areas:
 - Cooking & Culture (Travel Component)
 - Fitness & Recreation
 - Languages
 - Spirituality
- Older Adult programs
- Parenting
- Immigration & Citizenship



Extended Learning Programs (cont'd)

Develop Learning Assistance Programs

• Provides support to credit students primarily in English and Math

Off Campus Programs Included

- Cosmetology
- Dual Enrollment
- Inmate Training



Strategic Plan – Short Term Opportunities

Communication

- Ambassador Program
- Community Information Meetings
- Marketing Opportunities
 - <u>https://www.youtube.com/watch?v=7S33qEd08to</u>

Program Growth

- FTES increased by transitioning fee-based based courses to tuition-free (Older Adults)
- Vitality Program
- Nonprofit Certificate Program
- Exploring Bilingual Business Programs



Strategic Plan - Challenges

Solve Curriculum Challenges

- Differentiated Curriculum Criteria
 - Skill Level
 - Outcome
 - Complexity
- CAC Process

Solve NC Credit Flow of Information

- Noncredit Faculty Liaison Model
- 2X2 Collab

Solve NC Faculty Challenges

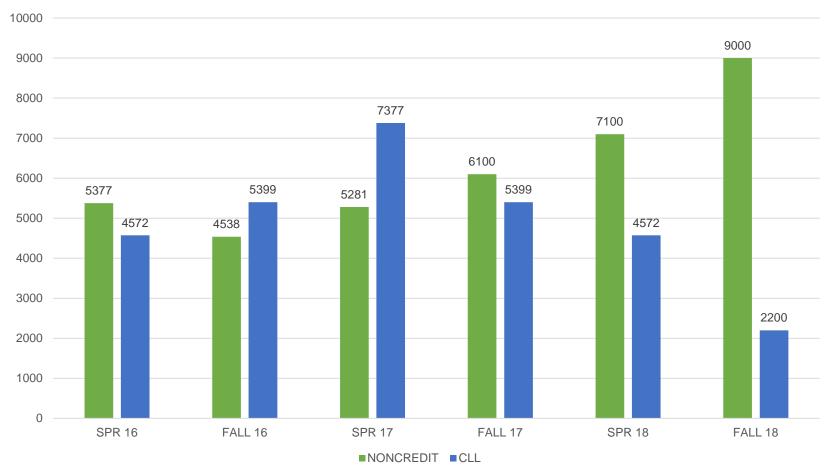
Noncredit Faculty Organization

Solve Enrollment Challenges

• One page application!



Enrollment Overview



Noncredit and CLL Enrollments



Career Skills Institute Update

- Quick Reminder Overview
- More than 250 Digital Badges Issued!
- Over 100 new courses developed
- 40 noncredit Certificates of Completion
- 2 first place marketing awards
- ACCE Noncredit Program of the Year award
- Co-brand with LinkedIn





Career Skills Institute Update

CSI UPDATE SPR 2015 FALL 2015 SPR 2016 FALL 2016 SPR 2017 FALL 2017

■ SECTIONS ■ ■ ENROLLMENTS





Goals - Near Term (First Year)

Fall 2017 and Spring 2018 Goals

- Rebranding to School of Extended Learning completed by
 December 2017
- Fiscal Review and Budget Detail Set Up completed by end of month
- Integrated Planning
- Environmental Scanning
- Team Building
- Noncredit Program Growth
 - Added 125 new sections in Fall
 - Added 210 new sections in Spring
- Community Outreach and Partnerships



Goals - Long Term (Three years)

Robust Programs in all allowable areas

- Maximize Tuition-Free Programming in all Allowable Areas
- Enrollment Managed to Community Demand
- Fiscal Stability, FTES Growth and Sustainability

Fee-Based Limited to Fill Gaps Rich Offering of Innovative and Creative

Programs

- Informed by community need
- Advance Career or Bridge to Credit
- Enhance Life



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Questions?